



**City of Hermosa Beach**  
 1315 Valley Drive, Hermosa Beach, CA 90254  
 310.318-0203 - Fax 310.372-6186  
 Email: [recordsrequest@hermosabch.org](mailto:recordsrequest@hermosabch.org)



PRR-19-00024

Received By: TANESHA H.  
 Referred To: CCO, PD/Community Svcs.  
 Date Referred: 3/25/19

## Public Records Request

The City of Hermosa Beach encourages public participation in the governing process and provides reasonable accessibility to all public records except those documents which are exempt from disclosure by express provisions of law or considered confidential or privileged under the law. The City is under no obligation to respond to requests which are not focused or specific. The City may withhold documents which are exempt from disclosure under state or federal law, including the attorney—client privilege or any other applicable privilege. The City, in accordance with Government Code Section 6253(b), has ten (10) days to respond to any request for public documents by indicating whether or not the documents exist and will be made available. Actual production of the documents may take somewhat longer depending upon their ease of availability and staff workload. To assist us in providing a timely response to your request, please fill out the form below and indicate the specific record/document you wish to review.

<b>Name (please print):</b> Laura Sellmer		<b>Email:</b> LauraSellmer@gmail.com
<b>Address:</b> 5474 Daggett Street		<b>Phone:</b> 562-208-0564
<b>City:</b> Long Beach		<b>Fax:</b> none

### Record or Document Requested:

To assist the City with your request, please identify each requested record/document separately. Please be as specific as possible. Non specific inquiries may cause responses to be delayed or may prove to be burdensome and therefore the City may not be able to respond. (Additional sheets may be used) **Submit all requests to the City Clerk's Office.** for environmental consideration, I would like the following sent by e-mail if possible.

For years 2013 - 2018, I am requesting a copy of:

- 1) City of Hermosa Beach Request for Proposal (RFP) for Animal Care Services, Sheltering, etc
- 2) Response to the above RFP provided by SpcaLA with all attachments, statement of qualifications, marketing materials, resources, sheltering locations, staffing and references
- 3) City of Hermosa Beach contract with SpcaLA for Animal Care Services, and or Animal Control and or Animal Sheltering.
- 4) If the contracts are renewed in these years, I would like both the City of Hermosa Beach RFP and SpcaLA response related to the contracts.

Photocopies are \$0.20 per page (Mailing fee, if applicable is \$3.00 plus postage). Fees must be paid before records are released.

I agree to pay all applicable fees and charges per the City Council Resolution of Fees for any copies I request of the above mentioned document. *Accepted method of payment:* Cash or check. Credit card accepted in person only.

Laura Sellmer  
 Signature

3-28-2019  
 Date

### For Departmental Use Only:

<b>Action Requested:</b>	<b>Action Taken:</b>	<b>By</b> _____	<b>Date</b> _____
<u>Review Only</u>	<u>Document Reviewed</u>		<u>Non-Existent Document</u>
<u>Copies Requested</u>	<u>Copies Provided</u>		<u>Other (Please Explain)</u>
	<u>Refusal/Reason</u>		

### For City Clerk's Use Only:

Date Requestor Notified \_\_\_\_\_ Notified By: \_\_\_\_\_ Date Picked Up or Mailed \_\_\_\_\_